

DISCIPLINE CODE

Discipline should be viewed as “discipling” a student to emulate the character of Christ. Biblical discipline, as implemented by the school, is done in the admonition of the Lord, so righteousness will be fostered in the students of Oak Ridge Christian Academy.

While the discipline of the student is ultimately the parents’ responsibility, parents and teachers must fully cooperate with one another. Anything said or done which tears down respect and confidence for either will harm the relationship and could undermine the common goal. Mutual understanding can be gained by conferring with and praying for one another. The father will generally be called regarding disciplinary matters. Both parents are expected to attend all disciplinary conferences with the teacher and/or Headmaster.

The disciplinary policies of Oak Ridge Christian Academy have been designed to promote order and responsible behavior on the part of each student, as well as an atmosphere conducive to learning. Students are trained to understand the importance of respecting authority and submitting to those in authority over them.

The behavior of the student is to be consistent with the level of his/her expected maturity. Respect must be shown at all times for all school personnel, as well as all parents and visitors. Teachers and administrators will have complete authority at all times during the school day, in or out of the classroom, on the campus and at school functions. Students who do not cooperate with any teacher in carrying out instructions, or who fail to display respect for those in authority, will be subject to disciplinary action.

It is also understood that when students are admitted to Oak Ridge Christian Academy, they become identified with the school, and the school is judged by the students’ conduct. As ORCA seeks to produce responsible citizens and ambassadors for Christ, it is expected that student conduct will reflect favorably on the students themselves and on the school at all times, on and off campus. Therefore, the authority of the school with respect to student conduct must extend to any occurrence that reflects adversely on the good name or reputation of Oak Ridge Christian Academy. The conduct of the students should be exemplary both on and off the campus.

Exposure to movies, music, television, and literature should be carefully chosen and supervised by the parents, in accordance with Philippians 4:8.

Behavioral Expectations:

Positive reinforcement such as verbal praise, certificates, homework coupons, extra recess, and candy are examples of the rewards a student might receive for exemplary behavior. Students should exhibit their exemplary behavior in the following ways:

1. Walk in the buildings for their safety and the safety of others.
2. Refrain from chewing gum.
3. Listen carefully and quietly in classes and assemblies.
4. Be on time to class.
5. Help keep our school campus neat and clean by picking up trash.
6. Always wear school uniforms neatly, according to Dress Code guidelines.
7. Respect school property and the property of other students.
8. Leave CD’s, CD players, I Pod’s, radios, toys, electronic games, and other items at home.
9. Eat in designated areas only.
10. Have no public display of affection between female and male students.
11. Speak respectfully to all adults and stand when adults enter the classroom.
12. Always be respectful to other students.
13. Always be honest and helpful.
14. Always ask questions if not sure what to do.

DISCIPLINARY ACTIONS

Classroom Discipline:

Teachers will generally be responsible for the conduct of the students throughout the school day. Students should expect to be corrected by a teacher whenever they break a rule or commit a deliberate or thoughtless act. Teachers may use non-verbal warnings such as a “look” or shake of the head, standing beside the desk, etc., or a verbal reminder. In addition, the teacher or Administrator may counsel with the student. Parents may be contacted by note, warning slip, discipline chart, or phone calls to enlist their help in correcting the behavior of the child.

Students who do not obey the rules or exhibit respect to others may incur disciplinary action. Disciplinary actions are implemented according to the discipline system of the different age levels.

Primary Grades (Pre-k - 2nd grade) – Parents receive a daily notification of the child’s behavior on the discipline chart.

Intermediate Grades (3rd - 6th grade) – The teacher records marks cumulatively over the nine weeks. Students may have to walk during recess, serve detention, or receive demerits for repeated offenses. Parents receive notification when a warning or demerit slip is sent home.

Junior High and High School Students – The student receives a demerit when five marks are accumulated for irresponsibility or violations of classroom rules. Parents receive notification when the demerit slips are sent home.

Demerits:

Students may be assigned demerits according to the type of infraction of school rules. Excessive demerits will result in loss of privileges or possible expulsion from the school. Demerits will accumulate on a yearly basis. **Students not sent to the office for six consecutive school weeks can have up to three demerits removed from their record for the year.**

Major Infractions:

Students of this school are expected at all times, whether they are under the school’s supervision or not, to refrain from cheating, swearing, smoking, gambling, stealing, drinking alcoholic beverages, sexual immorality, any type of drug use, and any other activity that is detrimental to the student or others.

The Headmaster will generally be responsible for handling major offenses. On-going minor offenses may also require the intervention of the Headmaster. **The above measures may be skipped in matters involving major infractions. Also, repeated visits to the Headmaster’s office may result in a parent conference and/or other disciplinary action deemed necessary by the Administration of Oak Ridge Christian Academy. Students who do not respond to the discipline procedures of Oak Ridge Christian Academy may be dismissed.**

Christian education involves the whole person; therefore, it is desirable that all elements which bear on the education of a child be consistent and properly reinforce one another. We recognize that Oak Ridge Christian Academy has the authority to discipline our child as necessary. Every effort will be made to support the school by helping our child to understand the importance of respecting and submitting to authority. We agree to cooperate with the school and discipline our child in the home as needed.